



Jacksonville Housing Housing Choice Voucher Administrative Plan FY2024/25 REVISION HIGHLIGHTS

CHAPTER 1 STATEMENT OF POLICIES AND OBJECTIVES

- Added HOTMA background to the Introduction
- Added a new Section A. Organization and Structure of the PHA
- Added PHA's commitment to ethics and service: Section E
- Added The HCV Partnerships: Section L
- Added Mandatory vs. Discretionary policy under Section D. Purpose of the Plan
- Updated Chapter 1 TOC accordingly

CHAPTER 2 APPLYING FOR ADMISSIONS

- Added homelessness preferences for 10 points
- Adjusted the weighted points for all other preferences

CHAPTER 3 ELIGIBILITY

- Changed the chapter title from Eligibility for Admission to just *Eligibility*
- Added additional verbiage to the Introduction
- Added Section B DEFINITIONS OF FAMILY AND HOUSEHOLD MEMBERS
- Added definition and language for Guests; Foster Children/Foster Adults; Absent Family Members

CHAPTER 4 FAIR HOUSING AND EQUAL OPPORTUNITY

- Added **Complaints under the Equal Access Final Rule [Notice PIH 2014-20] and VAWA complaint processing {Notice FHEO 2023-01}**
- Updated Chapter 4 TOC accordingly

CHAPTER 5 BRIEFINGS AND VOUCHER ISSUANCE

No changes.

CHAPTER 6 INCOME

- Chapter title changed from Income and Subsidy Determinations to just "Income"
- Updated Annual Income Overview in Section A
- Updated Section B. Household Composition and Income CFR and language (i.e. from children to minors)



Vision: One Agency, One Community, One Mission

- Changed Section C from “Anticipating Annual Income to Calculating Annual Income
- Updated Section D. Earned Income
- Changed Section E. Earned Income Disallowance for Persons with Disabilities – HOTMA Change
- Updated: Business Income and Self-Employment Income
- Updated: Assets/Definitions
- Added an additional Section G. Student Financial Assistance HOTMA change
- Added “Lump-Sum Payments to Section H.
- Added Section I – Nonrecurring Income
- Added Section J – Welfare Assistance
- Added Section K – State payments to allow individuals with disabilities to live at home
- Added Section L – Civil rights settlements
- Added Section M Additional exclusions from annual income
- Changed Section S - A single deduction of \$525 is taken for any elderly or disabled family (HOTMA change)

CHAPTER 7 VERIFICATIONS

Chapter overhaul to include all HOTMA changes and verification hierarchy.

CHAPTER 8 NSPIRE & RENT REASONABLENESS

Chapter title changed from HQS Inspections to NSPIRE

Chapter overhaul to include all NSPIRE inspection protocol

CHAPTER 9 GENERAL LEASING POLICIES

Section H. Changes in Lease or Rent – added: “Rent increases are subject to a five percent cap before performing the rent reasonableness study”.

CHAPTER 10 MOVING WITH CONTINUED ASSISTANCE AND PORTABILITY

Section changes: A through F

CHAPTER 11 ANNUAL REEXAMINATION

Removed streamlined annual reexamination scheduling

Added new structure for annual reexaminations under HOTMA

CHAPTER 12 TERMINATION OF ASSISTANCE AND TENANCY

No changes.



CHAPTER 13 OWNERS

Updated information on NSPIRE; removed information on HQS inspection protocol.

CHAPTER 14 PROGRAM INTEGRITY

No changes.

CHAPTER 15 SPECIAL HOUSING TYPES

Update information on NSPIRE and remove HQS inspection protocol

CHAPTER 16 PROGRAM ADMINISTRATION

Update information on NSPIRE; SEMAP indicators 5, 6, and 9
Updated VAWA information:

CHAPTER 17 PROJECT-BASED VOUCHERS

Updated information on NSPIRE and removed HQS

CHAPTER 18 PBV-RAD

Updated information on NSPIRE and removed HQS

CHAPTER 19 SPECIAL PURPOSE VOUCHERS

No changes.